

Job / site _____ Pour _____ Date _____ CY _____ Start _____

THE DAY BEFORE · CONFIRMED MEANS TALKED TO, NOT ASSUMED

- ☐ **Yards & mix confirmed with ready-mix** — plant + dispatch contact on the pour
- ☐ **Pump confirmed** — company, boom size, arrival time
- ☐ **Crew / foreman confirmed** — and nobody double-booked on another pour
- ☐ **14-day weather checked** — for the job's ZIP, not the metro
- ☐ **Start time confirmed with everyone** — subs lose money on fuzzy start times
- ☐ **Site access & sequencing notes to the crew**

POUR MORNING · THE 4-6 AM GO/NO-GO

- ☐ **Forecast re-checked** — has anything flipped overnight?
- ☐ **Go/no-go call made early** — early enough to stop trucks and the pump
- ☐ **If no-go: one notification to everyone** — PM, super, ready-mix, pump, GC, owner's rep, crew — with the reason and the new date
- ☐ **Rescheduled while you're at it** — so the lookahead stays honest

DURING & AFTER · CLOSE THE LOOP

- ☐ **Status to "in progress," then "complete"** — so anyone asking "where are we" sees it
- ☐ **Actual yards logged** — for the weekly rollup
- ☐ **Notes for the next pour** — access, finish issues, crew performance

NOTES FOR THE NEXT POUR · ACCESS · FINISH · CREW

Every box on this sheet is a field on a real pour schedule — the checklist is only as good as the schedule behind it.

The full guide: planningops.com/blog/concrete-pre-pour-checklist

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